



M.P. State Agro Industries Development Corporation Ltd.

Panchanan, 3rd Floor, Malviya Nagar, Bhopal-462 003
Phone- 0755- 2551756 E-mail : mpagrohbpl@gmail.com

HO/Acct./2015/

Date : 24/07/2015

Empanelment of Internal Auditors for Financial Year 2014-15, 2015-16 & 2016-17

MPSAIDC invites Application from Chartered Accountant Firm who fulfills the eligibility criteria for Empanelment as internal auditors for the financial year of 2014-15, 2015-16 & 2016-17 and willing to have their firms empanelled as internal auditor in MPSAIDC for Audit of Branches. Intending eligible Chartered Accountant Firm can download from website i.e. www.mpstateagro.nic.in. Last date for receipt of Application on above address is 24th August, 2015 upto 3:00 pm and will be open on the same date in presence of applicant firm or their representative who wish to be present.

General Manager (Acct.)

EMPANELMENT FOR INTERNAL AUDITOR

1. M. P. State Agro Industries Development Corporation Ltd. Bhopal invites applications on the undernoted prescribed format from practicing firms of Chartered Accountants who fulfill the eligibility criteria as mentioned hereunder and are willing to have their Firms empanelled as Internal Auditor in the MPSAIDC and for conducting Internal audit of branches/HO/Production Units.
2. The Bio-data should be submitted on the undernoted format only addressed to the Managing Director, M.P. State Agro Industries Development Corporation Ltd., Bhopal 3rd Floor Panchanan Building, Malviya Nagar, Bhopal. Pin Code 462003.
3. "Application for "Empanelment of Internal Auditor" should be mentioned on the envelope, carrying Bio-data.
4. The eligibility criteria for empanelment of Internal Auditor in Company for CA Firms is as under:

S.No	Particulars*	Minimum Criteria
1	Number of Full Time Fellow Partners associated with the firm for not less than 3 years (As per Certificate of ICAI as on 1.1.2015) and they must have Head Office or Branch in Madhya Pradesh.	02
2	Turnover of the firm per year (Last THREE financial years.)	Minimum Rs.25 Lakhs
3	No. of Years of Firm Existence	12 years
4	No. of assignments of Statutory Audit of Corporate/PSUs entities except Bank Branch Audit in the last 3 years.	03

5. Applying CA Firms must submit along with application, copy of constitution Certificate issued by the ICAI certifying the constitution of the Firm as on 01/01/2015, their branches & date from which it is continuing as a Partnership Firm (latest).
6. Experience Certificates of Partnership Firm in the PSU/Corporate as statutory auditor be enclosed in absence of which application will not be accepted.
7. Mere submission of application does not, in any way, constitute guarantee for allotment of the audit job of any nature from the Company. The allocation of branches (Branches means branch, Head office, Work shop & production units) to the auditors will be purely the prerogative of the Company.
9. Incomplete application or application without requisite enclosures will not be entertained.
10. The CA Firm will undertake that they will not sub contract/sub assign the audit assignment.
11. If empanelled, the detailed terms & conditions of offer, Audit fee (including all expenses) payable will be intimated at the time of allotment of audit work. Service tax will be paid extra as per prevailing rate.
14. The last date for receipt of Application at M P State Agro Industries Development Corporation, Ltd 3rd Floor, Panchanan Building, Bhopal(M P) is 24th August 2015 upto 3:00 PM.

APPLICATION FORMAT: EMPANELMENT FOR INTERNAL AUDITOR

Sr. No.	Particulars	Detail
1.	Name of the CA Firm	
2.	Address of its Head Office	
3.	Landline No/s. (with STD Code)	
5.	Fax No/s.	
5.	E-mail address	
6.	Date of Establishment	
7.	Registration No. of Firm with ICAI	
8.	Name & Mobile No. of the nominated FCA partner of the CA Firm to whom Company may contact, in connection with the assignment applied for.	

9. Name of full time Partner					
AS ON 31/01/2015					
Name of Partner	Address	FCA/ACA	Landline No. (with STD Code)	Mobile No.	E-mail Address

10.	Turnover of the Firm Year	Amount
	2012-13	
	2013-14	
	2014-15	

* Proof to be enclosed.

11.	Name of Assignment Statuary Audit of Corporate/PSUs Entities Only	Particular
	2011-12 2012-13 2013-14 2014-15	

* *Appointment letter to be enclosed.

15. Other Details : PAN No., Service Tax Registration No. & CAG Empanelment.

16. Certificates:

a) We also confirm that the details/information furnished above are / is true and correct. In case, any detail furnished above is found incorrect later on, the Company has right to terminate the assignment given any, without giving any notice.

b) We shall also be abide by the rules and regulations of the Company in force from time to time and will always keep the company's interest foremost in our mind.

Place :.....

Name of Firm (seal)

Date :.....

(Signature)
Name of Partner & MRN